# Guidance note for organisations seeking Vice-regal patronage

Vice-regal patronage must be sought by specific application to the Governor-General. It is not an office which an organisation can claim itself simply by electing the Governor-General. The normal process would be for the governing body of the organisation to take a decision to seek Vice-regal patronage and then write to him or her. Vice-regal patronage should not be sought if the organisation enjoys Royal patronage.

When granted, Vice-regal patronage is for the duration of the Governor-General’s term of office. A new patronage will not normally be considered during a Governor-General’s final year of office. Vice-regal patronage does not transfer to the incumbent’s successor but must be applied for again.

An organisation seeking Vice-regal patronage should be at least five years old and have a solid record of achievement in its field. It should be national in scope, and be both pre-eminent in its field and of general importance to the interests or well-being of New Zealanders. The patronage will apply to the national body, but not to branches or auxiliaries.

The organisation will not be a commercial venture. It will be financially secure. The Governor-General will not be involved in the organisation constitutionally; and will not either in person or by name be involved in fund-raising.

The aims and goals of the organisation seeking patronage must align with the Government House objective “The office of the Governor-General is strengthened as a symbol of national unity and leadership”.

Expectations of the level of engagement with the organisation need to be stated including whether this will require regular attendance at events or meetings, provision of messaging and/or promotion of the organisations public profile.

The organisation should provide the name of a local body, central government, or key authority in your sector of interest which could be consulted should Government House so wish to confirm the activities of the organisation.

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| Application for Vice-regal Patronage:  Summary Sheet | |
| Name of Organisation |  |
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| Short statement on the overarching purpose of the organisation, objectives, activities and future plans. (This is particularly important if your organisation is re-applying for patronage) |  |
| Attach any current Annual Report, Business or Strategic plan. |  |
| Identify any major projects or future events |  |
|  |  |
| The date the organisation was founded |  |
|  |  |
| Name(s) of present Patron(s) |  |
|  |  |
| Date of first granting of Vice-regal Patronage (If patronage has been given previously) |  |
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| Is the organisation a national, regional or local entity? |  |
|  |  |
| Financial status (Attach most recent set of accounts) |  |
| How is the organisation funded? |  |
| Does the organisation have corporate sponsorship? If so from who? |  |
|  |  |
| What specific involvement by the Governor-General do you seek? |  |
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| Referee(s): Please provide the name of a local body, central government, or key authority in your sector of interest which could be consulted should Government House so wish |  |
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| Any comments in support of the Application: | |

**DATE OF APPLICATION:**

This form can be downloaded from the Governor-General’s website: <https://www.gg.govt.nz/>